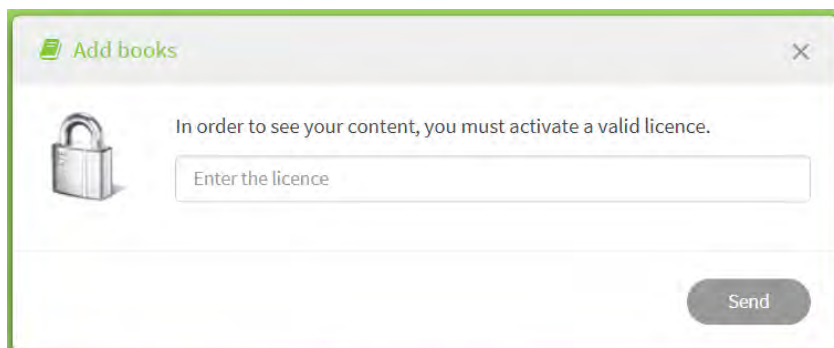
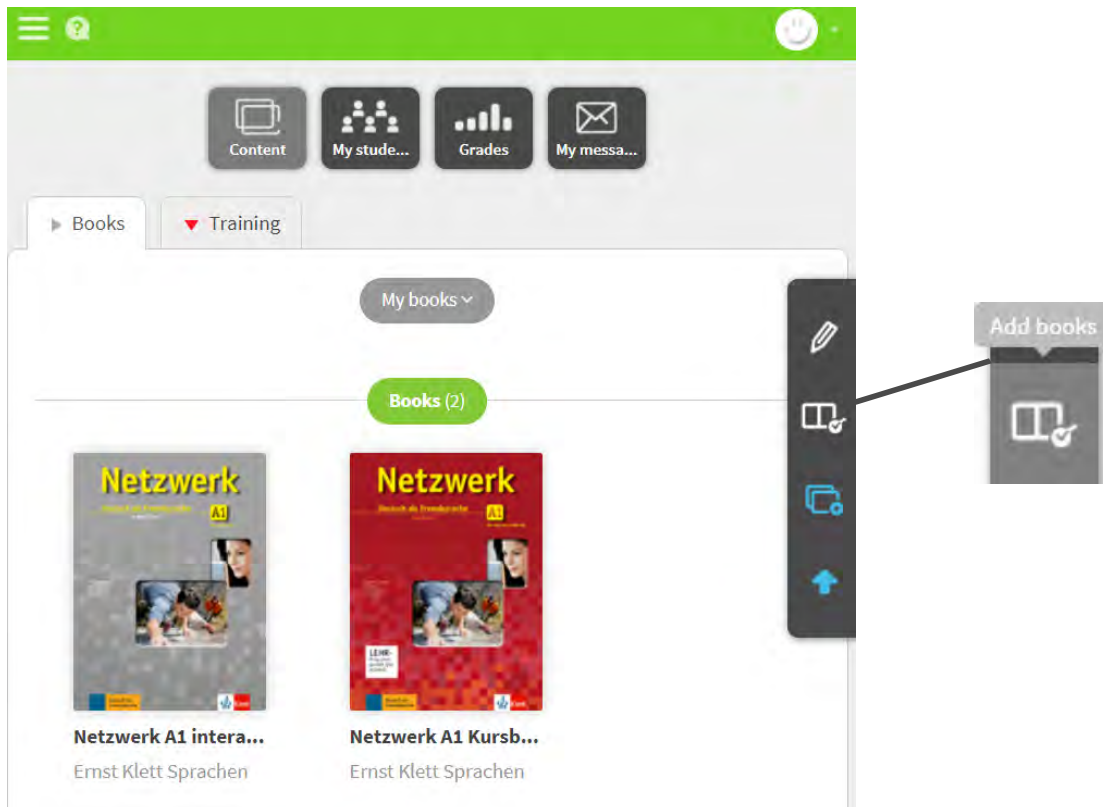


## 1. Welcome back to BlinkLearning.

Your original product licenses (Book Codes) are valid for 14 months from the date they were activated.

If you can no longer see all of the chapters for your book (beyond chapter 3) then your license has expired. To activate new product licenses, click on **Add books**.

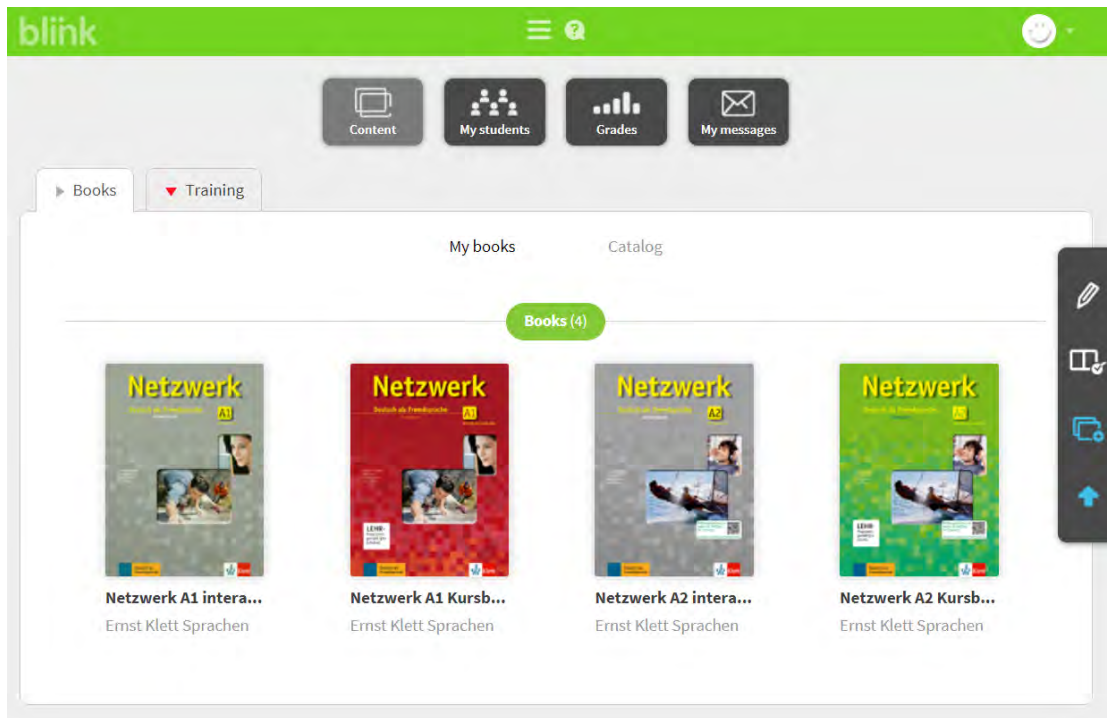


Enter a **Book Code**. Click **send**.

Teacher **Book Codes** are provided by **Klett USA**. If you need a new one, contact [service@klett-usa.com](mailto:service@klett-usa.com).

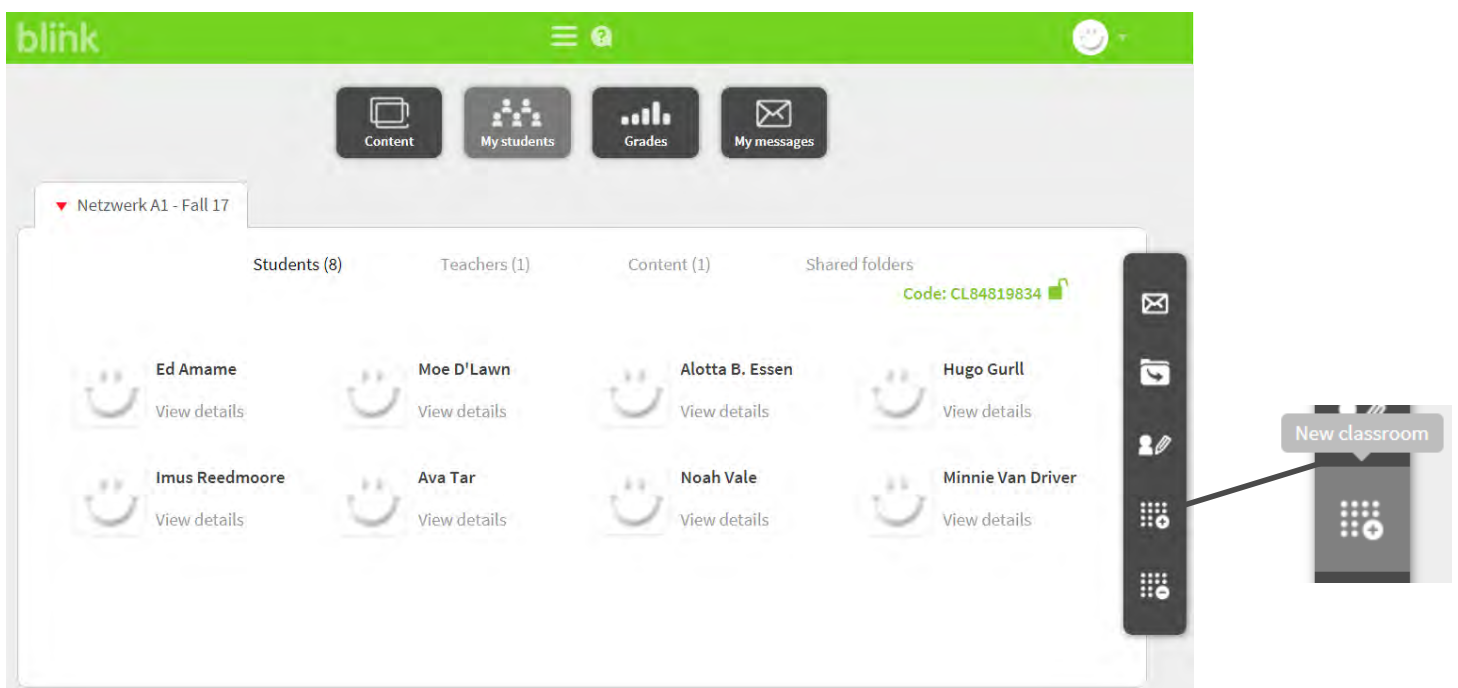
## Your Library

The books you now see in **Content** are available to you at any time. If you're teaching a new level, you should have access to both the textbook and the workbook.



## 2. Setup a new classroom

You will need to setup a new classroom for this semester. In the **My students** tab, click on **New classroom**.



Name your new classroom. You may find the autopopulated dropdown menus helpful, or you can ignore them. The exact title of your classroom can be edited later.

Under **Section**, enter your specific title. This is what your students will see.

Click **accept**.

This is the title of your new classroom.



To edit the title, click **Edit classroom**.

Type a custom name for your course under **Name**.

You may ignore the autopopulated menus.



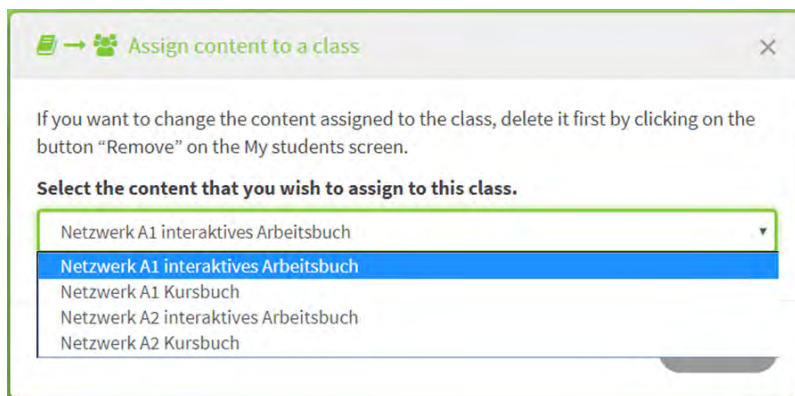
Click **Accept**.

### 3. Assign content to your class

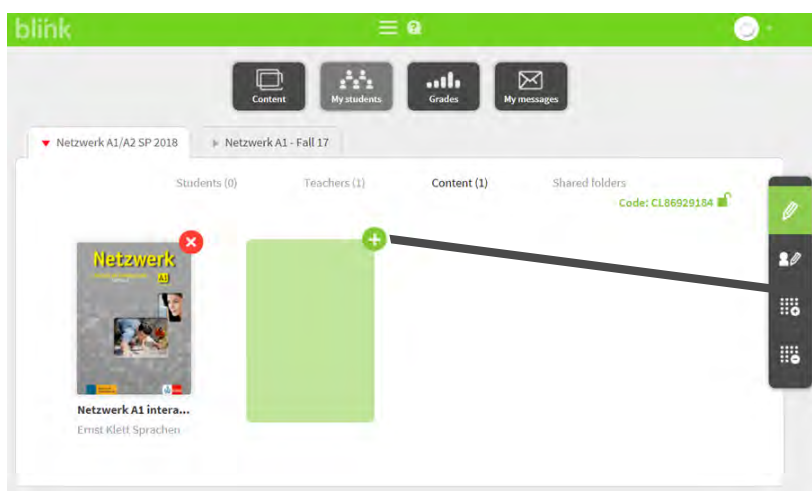


Before students enroll in your section, assign content to your classroom by clicking **Assign**.

Select the appropriate book from your Library.



Click **OK**.



To add an additional book, click on **Edit**, then click on the (+) symbol to add the book to your classroom from your Library.

**Do not assign books that your students will not have licences for!**

## 4. Add students to your class

Distribute to your students the unique **Class code** that was generated when you created your classroom, similar to the example below. All **Class codes** begin with CL and are followed by 8 digits.



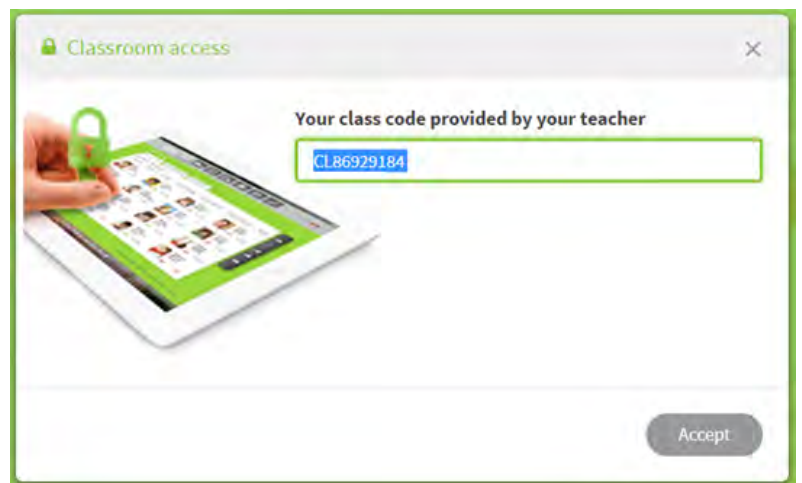
Your students should create their Blinklearning accounts using your unique **Class code**.

New students can create their Blinklearning profiles using your Class code.

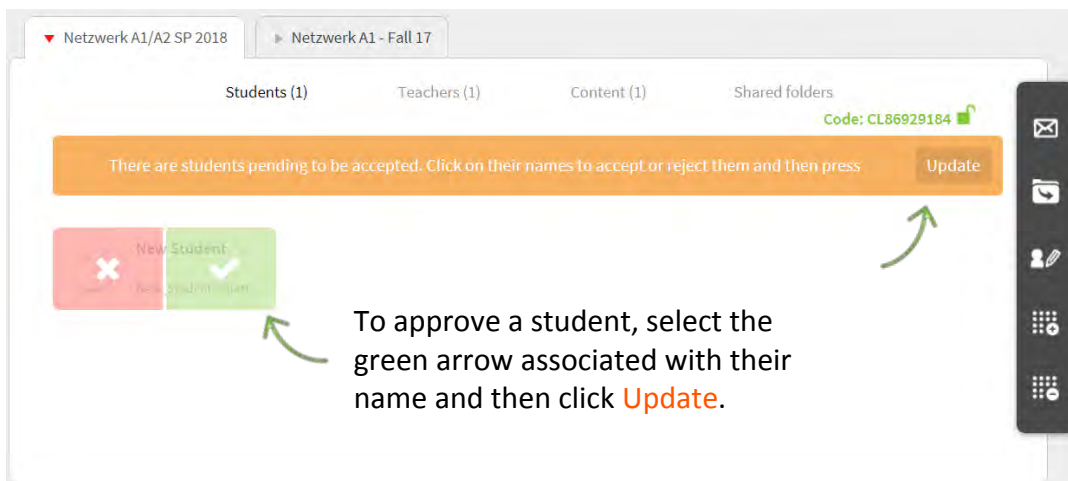
Existing students add the new Class code in their accounts under **My classroom > Add class code**.

**Note:** Your students will be able to see a demo version (the first 3 chapters) of each book prior to activating their **Book Code**. To have full access, please ensure that each student purchases and activates a **Book Code** for each book that is assigned to the classroom.

### Student View



### Teacher View



To approve a student, select the green arrow associated with their name and then click **Update**.

## 5. Support

For student username or password recovery, contact [help@blinklearning.com](mailto:help@blinklearning.com).  
Provide **Blink** with a **Book code** associated with the student's account.

For user questions or to schedule a video conference training, please contact **Klett USA** directly.

[service@klett-usa.com](mailto:service@klett-usa.com)

708-689-0409  
800-456-1226 (toll free)

### **Klett USA, Inc.**

4055 W. Peterson Avenue  
Suite 201  
Chicago, IL 60646  
USA

[www.klett-usa.com](http://www.klett-usa.com)

[service@klett-usa.com](mailto:service@klett-usa.com)

[info@klett-usa.com](mailto:info@klett-usa.com)

Ernst Klett Sprachen GmbH  
Stuttgart HRB 21215  
Umsatzsteuer-ID-Nr.:  
DE 211 548 433

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